WOSSSC BOD Minutes for meeting 2-8-14 Approved

WHITEOAK SHORES SEWER SERVICE CORPORATION

MINUTES OF MEETING

BOARD OF DIRECTORS

Date: 02/08/2014

Place of Meeting: WOS Park Office

Meeting Time: 10:30 AM

In Attendance: Lois Compton, President, Nick Garner, Vice-President, Wanda Hammons,

Secretary/Treasurer, Ed Homan, Jerry Kennedy and Thomas Belcher

Absent: Billy Eason

1. Meeting called to order by President Lois Compton.

2. President Compton declared a quorum is established.

3. Motion was made by Nick Garner and seconded by Ed Homan to approve the December 7, 2013 Board of

 Director’s Meeting Minutes with corrected punctuation.

 All Board members present approved.

 Motion was made by Ed Homan and seconded by Tom Belcher to approve the January 22, 2014 board of

 Director’s Meeting Minutes.

 All Board members present approved.

**Old Business**

* Sewer Map ready for copy. Lois Compton reported she was still working on it.
* Special Assessment & Convenience Fee owed by WOSOA. Tammy Loftis reported she still hasn’t had any response from anyone with WOSOA.
* Frasier lots returned to WOSOA. Tammy Loftis reported she still hasn’t had any response from anyone with WOSOA.
* Property Insurance – Lois called the insurance company and reported they will not negotiate items not needed on the insurance policy. Mechanical breakdown deductible is $1,000.00 and property damage is $1,000.00 per occurrence.

Motion was made by Nick Garner and seconded by Tom Belcher to accept Basic Property Insurance at $1,363.00 a year.

All Board members present approved.

* Computer for office is completed and final cost was $500.00
* Motion was made by Nick Garner and seconded by Ed Homan to get new replacement locks for the

 plant and two lift stations.

All Board members present approved.

* Electric Bill name and address needs to be changed. Lois and Wanda will take care of this.

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**New Business**

* **Treasurer’s Report**
* Wanda Hammons gave the board a comparison report on the 2013 and 2014 Budget vs Actual. The board went over the report.
* Extra Loan payment for December 2013 and loan note for December 2013 is completed.
* BTP Services is working on the 4th quarter taxes and year end taxes.
* Motion was made by Tom Belcher and seconded by Jerry Kenney to transfer $5,000.00 from the general checking into the new Rainy Day Account.

All Board members present approved.

* Board was informed that money has not been received from WOSOA for Members not connected to the sewer, also no money from lots sold by the park or from members selling their Lot/lots.
* Lois reported the volunteers for the canvassing committee are James Grimsley, Nancy Perry and Henry Pearce with Nick Garner and Ed Homan monitoring the votes.
* Motion was made by Nick Garner and seconded by Ed Homan to approve candidates Jerry Kennedy, Wanda Hammons, Benny Jackson and Gladys Buchanan.

All Board members present approved candidates, Jerry Kennedy and Wanda Hammons abstained from voting for themselves.

Tom Belcher volunteered to be in charge of the signup sheet for members to speak for three minutes at the Annual meeting.

* Lois Compton reported that directions will be in the President’s letter on ballots to be mailed in.
* Office Assistant wage sheet was given to the Board.
* Office Assistant job description will need to be updated. Lois and Wanda will work on this.
* Tape recorder for Sewer meetings – Tabled
* Mail box for front porch – Tabled
* Jim & Elsie King sold property January 13, 2014 to Robert Evans
* Richard Barnes sold lots 614 & 615 to David Hagston. Larry Roach will be installing the sewer

 connection.

* Tammy Loftis gave the Board the LFW financial report
* Monthly report to TCEQ from Tony Parker – see attached report. Board requested a Flow report for January and 3 weeks in February.
* Maintenance report – Upper & Lower stations – no report
* Maintenance report – Pumps – Upper & Lower Stations – No report
* Sludge removal – Treatment plant – no report Tony will be reminded Tony of Ecoli report
* Approve New Memberships – None
* Sewer Tap Connections – None
* Open Forum
* Members Calvin & Nancy Green had broken water lines as reported to the WOSSSC Board by member Roger Johnson. After the board discussed Roger Johnson and Tom Belcher will check with Calvin and Nancy Green on the decision by LFW on issuing credit of water usage. Office will check with LFW on their decision. Tabled
* Nick Garner suggested a list of board members for contact be put on the board at the office front door.
* Next meeting – March 15, 2014 at 1:00 PM Park Pavilion. Board will meet at 12:30 PM
* Nick Garner moved and Ed Homan seconded to adjourn the meeting.

All members present approved.

Respectfully submitted,

Wanda Hammons – Secretary