WOSSSC BOD Minutes for meeting 5-3-14

Approved at the 6-20-2014 meeting

WHITEOAK SHORES SEWER SERVICE CORPORATION

MINUTES OF MEETING

BOARD OF DIRECTORS

Date: 05/03/2014

Place of Meeting: WOS Park Office

Meeting Time: 10:05 AM

In Attendance: Lois Compton, President, Nick Garner, Vice-President, Wanda Hammons,

Secretary/Treasurer, Ed Homan, Jerry Kennedy, Thomas Belcher and Bennie Jackson

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1. Meeting called to order by President Lois Compton. Lois Compton welcomed new Board member Bennie

Jackson.

2. President Compton declared a quorum is established.

3. Motion was made by Ed Homan and seconded by Jerry Kennedy to approve the February 08, 2014 Board

of Director’s Meeting Minutes.

All Board members present approved.

A copy of the Annual Meeting Minutes on March 15, 2014 was given to the Board member to review.

Approval will be at the 2015 WOSSSC Annual Meeting.

Motion was made by Nick Garner and seconded by Jerry Kennedy to approve the March 15, 2014 Board

of Director’s Meeting Minutes following the Annual Meeting.

All Board members present approved.

A copy of the Annual Meeting Minutes on March 15, 2014 was given to the Board member to read.

Approval will be at the 2015 WOSSSC Annual Meeting.

4. Old Business

1. The Special Assessment & Convenience Fee paid by the WOSOA members is still owed by WOSOA to WOSSSC. Nick Garner spoke on behalf of the Board for WOSOA stating both Boards need to meet to discuss amounts owed and what is owed to WOSSSC when WOSOA sells property with money owed to WOSSSC. Lois Compton will contact John with Junction Management for questions he has and to set up a meeting.
2. New Locks for the pant and lift stations will be put on today. Keys were issued to Lois Compton, Tony Parker, Jack Hammons, Nick Garner, Ed Homan, Jerry Kennedy, Tom Belcher and Benny Jackson.

Lois Compton gave each Board member a map of the sewer taps, man holes and clean outs.

1. Change of name and address on the WOSSSC electric bill has been completed.
2. Motion was made by Ed Homan and seconded by Tom Belcher to approve the job description for the Office Assistant with adding a confidentiality statement.

All Board members present approved.

Motion was made by Tom Belcher and seconded by Benny Jackson to add Birthday pay with the approval of a majority of the Board to the job description for the office assistant.

All Board members present approved.

1. E-Coil test completed February 2014. Sample was taken to Ana Lab in Kilgore, Texas by Wanda Hammons and was reimbursed $50.00 for mileage.
2. Tom Belcher reported he and Roger Johnson address the water usage credit with Calvin & Nancy Green. Roger Johnson talked with Lake Fork Water and it had been taken care of and not an issue for WOSSSC.

5. New Business

1. Motion was made by Nick Garner and seconded by Ed Homan to approve the Treasurer’s report by Wanda Hammons.

All Board members present approved.

1. CD for the Membership Account Matured on May 1, 2014. Interest 0.550
2. BTP Booking Service is still working on taxes due May 15, 2014.
3. Monthly report to TCEQ from Tony Parker for January, February and March, 2014 were discussed by the Board. Lois asked the Board when plans should start on extending the plant. The Board felt a meeting with the engineer for more information before making this decision. Lois will call Mr. Gillespie for an appointment. Lois will also contact Tex-Tech. She will notify the Board via e-mail.
4. Maintenance report – Upper & Lower lift stations – No Report
5. Maintenance report – Pumps, Upper & Lower lift stations – No Report
6. Sludge removal – Treatment plant – No Report
7. Motion was made by Thom Belcher and seconded by Benny Jackson to approve new Memberships, David Hagston, Robert Evans and George Lehmann.

All Board members present approved.

1. Sewer Tap Connections – none
2. Sink hole over sewer line on member Dee Sprinkle’s lots was inspected by some Board members. Completed.
3. Open Forum
4. Lois Compton reported the need for cleaning out of the clean water pipe and cage at the end of the clear water pipe.
5. Discussion of a backup for Larry Roach. Ed Homan, Tom Belcher and Nick Garner volunteered to check plumbers.
6. Next Meeting will be determined on follow-up with Junction Management and WOSOA Board.
7. Motion was made by Nick Garner and seconded by Jerry Kennedy to adjourn.

All Board members present approved.

Respectfully submitted,

Wanda Hammons

WOSSSC Secretary