WOSSSC BOD Minutes for meeting 06/20/14

Approved August 2, 2014

WHITEOAK SHORES SEWER SERVICE CORPORATION

MINUTES OF MEETING

BOARD OF DIRECTORS

Date: 06/20/2014

Place of Meeting: WOS Park Office

Meeting Time: 7:00 PM

In Attendance: Lois Compton, President, Nick Garner, Vice-President, Wanda Hammons, Secretary/Treasurer, Ed Homan, Jerry Kennedy, Thomas Belcher and Benny Jackson

1. Meeting called to order by President Lois Compton.

2. President Compton declared a quorum is established.

3. Motion made by Tom Belcher and seconded by Jerry Kenney to approve the May 3, 2014 Board of Director’s meeting with correction to remove “via-e-mail” on number 4. d) under Old Business.

All Board members present approved.

 Motion made by Tom Belcher and seconded by Jerry Kenney to approve the May 23, 2014 Board of Director’s meeting as presented.

All Board members present approved.

4. Old Business:

1. Special Assessment & Convenience Fee owed by WOSOA – Lois and Wanda met with John Tarleton with Juction Management and Gunner Grimsley Board member with WOSOA and went over invoices sent to WOSOA. John stated a breakdown of owners charged per invoice would help him with making the payments to WOSSSC. Lois stated Wanda will show the Board a spreadsheet under the Treasurer’s report showing the breakdown per invoice. Discussion followed.
2. Clean Water Cover for pipe coming out of plant – Tom Belcher reported at a previous meeting of having a basket that could be used, but due to personal reason could not offer the basket to WOSSSC. Nick Garner reported of possibly using a perch trap with modifications. He would research and report at the next meeting.
3. Sewer Tap back up vendor – Ed Homan contacted someone in Greenville but felt it was too far. No others were contacted. Lois Compton ruled out getting someone for back up due to Larry Roach was available.
4. President Compton announced the Board was going into executive session to discuss a contract report from Tex Tech Environmental, Inc.

 5. New Business

1. Treasurer’s Report – Wanda Hammons showed the Board members a spread sheet showing each owner and charges per invoice sent to WOSOA. These invoice date back to January 2013 and showed amounts paid on each invoice by WOSOA. The spread sheet was sent to John Tarlton with the Management Company for WOSOA.

Treasurer Wanda Hammons reported the bank balances as of June 20, 2014.

Motion made by Ed Homan and seconded by Tom Belcher to approve Treasurer’s report.

All Board members present approved.

1. Lois Compton explained to the Board that member Don McCoy sent a check paying his sewer fees to the WOSSSC office instead of paying Lake Fork Water. Office Assistant, Tammy Loftis, returned his check to him explaining payment was not accepted at the office and for proper application to his account had to be paid to Lake Fork Water.
2. Motion made by Nick Garner and seconded by Benny Jackson to purchase ten sewer caps.

All Board members present approved.

 d) The E-Coli quarterly test is set for Tuesday July 15, 2014 per Tony Parker, plant operator. A

 Volunteer is needed to take the sample to Ana-Lab in Kilgore.

e) Tammy Loftis, Office Assistant reported member Carl West has been paying Lake Fork Water for

 water but has not paying WOSSSC for sewer. Balance owed $290.90.

 f) Membership transfer procedure – Lois Compton spoke to TRWA for procedures of transferring

 memberships. If member fell to transfer to buying member and member can’t be located, TRWA

 recommended keeping the member’s money that can’t be located in the savings account and the new

 member purchasing a membership.

g) LFW financial report- Tammy Loftis gave the Board a breakdown of LFW Checks for 2014. The

 Board reviewed and discussed.

 h) Monthly report to TCEQ from Tony for April, 2014. Nick Garner question report because it had

 Minnow Bucket on header. Lois asked Tammy to talk to Tony Parker and get correct copy for

 WOSSSC. Tabled

 i) Maintenance report – Upper & Lower Lift Stations – no reports

 j) Maintenance report – Pumps – Upper & Lower Lift Stations. – no reports

 k) Sludge removal – Treatment plant – no report

 l) Motion made by Nick Garner and seconded by Ed Homan to approve the following memberships;

 Will Keeton, Carla Baker, Ken & Tina Allen, Wes Rowell, Tom Belcher and Brent Lacy.

 All Board members present approved.

 m) Sewer Tap Connections – None – Lois explained Tony Block owner will be putting in his own

 sewer tap connection and will be paying WOSSSC the $400.00. Tony Block will be using a friend

 Who is a plumber?

 n) Open Forum – none

 o) Next meeting - Nick Garner will call after information is received from Community Resource

 Group.

 Motion by Nick Garner and seconded by Benny Jackson to adjourn the meeting.

 All Board members present approved.

Respectfully submitted,

Wanda Hammons

WOSSSC Secretary