WOSSSC BOD Minutes meeting 02/06/2016

Approved April 15, 2016

WHITEOAK SHORES SEWER SERVICE CORPORATION

MINUTES OF MEETING

BOARD OF DIRECTORS

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Date: 02/06/2016

Place of Meeting: WOS Park Office

Meeting Time: 1:00 P.M.

In Attendance: Lois Compton, President, Wanda Hammons, Secretary/Treasurer, Jerry Kennedy, Bruce Coleman, Benny Jackson and Dale Bolt

Absent Ed Homan.

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1. Meeting called to order by President Lois Compton.

2. President Compton declared a quorum is present.

3. Motion was made by Benny Jackson and seconded by Jerry Kennedy to approve the January 23, 2016 Board meeting minutes as written.

 All Board members present approved.

4. Old Business

1. Ground Maintenance – Punch list
* Water Flow/Retaining Wall – Lois has tried to contact Larry Roach a couple of times and as of date hasn’t touched base with him. She will continue trying to contact him and two other vendors – Tabled
* Gravel – Tabled
* Paining Fence – Tabled
1. Electrician – fan adjustment – James Hopper can be here on 2/12/16 or 2/13/16 to remove thermostat, install a timer and manual switch for a minimum of 2 hours at $30.00 an hour with job costing from $150.00 to $175.00.
* Motion made by Bruce Coleman and seconded by Benny Jackson to accept the bid from James Hopper to remove thermostat, install a timer and manual switch in the storage building housing the chlorine for the plant.

All Board Members present approved. Motion carries.

* Netting around plant – Tammy reported as of February 2, 2016, the netting installation was 90% completed. Vendor should be back to complete project in week February 8 to 10, 2016.
1. Board applications review – Board has two positions openings and three applicants applying for the positions. Those applying Dale Bolt, Mike Poteete and Doug Fullingim.

Motion made by Dale Bolt and seconded by Jerry Kennedy to accept the applications for Mike Poteete and Doug Fullingim to run for a position on the Board.

All Board Members present approved. Motion carries.

Motion made by Bruce Coleman and seconded by Wanda Hammons to accept the application from Dale Bolt to run for a position on the Board.

Board members Bruce Coleman, Wanda Hammons, Jerry Kennedy, Benny Jackson and Lois Compton approved. Board member Dale Bolt abstained from voting. Motion carries.

1. Additional check signers – Tammy explained if the signers already have a checking account with CNB, the signers will not need to show their driver’s license. Tammy will take the January 23, 2016 approved minutes to Cindy at the bank and after Dale and Jerry sign the paper work will be additional check signers.
2. LFW financial report – Tammy – see attached report
3. Motion made by Bruce Coleman and seconded by Jerry Kennedy to approve paying in full the renewal of the property insurance $1761.00.

All Board members present approved. Motion carries.

Tammy explained by paying in full it would save $220.00 to $230.00.

1. Motion made by Wanda Hammons and seconded by Dale Bolt to approve new members David and Barbara Caswell.

All Board members present approved. Motion carries.

Caswell purchased Thomas Belcher’s property.

1. Open Forum – No members present
2. Executive Session – Letters to Members – no need for session as no members were present.

Motion was made by Dale Bolt and seconded by Jerry Kenney to enforce guidelines in the Sewer Corp. member’s application of members must pay the usage fee if the lot has water and sewer with an RV on the lot.

All Board members present approved. Motion carries.

Letter will be sent to Member Billy and Patsy Eason.

Letter will also be sent to member Joe Martino regarding an RV located on his lot that he does not own and hooked up to water and sewer.

Lake Fork notified the office of the following water meters to be pulled; Lawhorn and Pineda. Tammy will start the paper work for sewer to be tapped.

Other sewer to be tapped is Connie Autrey due to water meter pulled

Tammy reported Lake Fork Water called the office about Dwan Leblanc’s water meter being lock. Tammy informed the Board that Dwan Leblanc has not given the office any paper work for membership. Owner that sold the property to Mrs. Leblanc sent in a sign membership transfer.

1. Next Board meeting will be the Annual Meeting of Members on March 19, 2016 at the Yantis Community Center at 1:00 PM. Lois requested the Board be there 30 minutes early.

Tammy will be sending out the member’s packets. Also, getting all documents ready for the Credential Committee.

Board will have a Board meeting to elect officers following the Annual Meeting.

1. Motion made by Dale Bolt and seconded by Bruce Coleman to adjourn the meeting.

All Board members present approved. Motion carries.

Respectfully submitted,

Wanda Hammons

WOSSSC Secretary