

WHITEOAK SHORES SEWER SERVICE CORPORATION  
MINUTES OF MEETING  
BOARD OF DIRECTORS

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Date: 06/11/2016

Place of Meeting: WOS Park Office

Meeting Time: 9:00 A.M.

In Attendance: Wanda Hammons, Secretary/Treasurer, Jerry Kennedy, Vice President, Bruce Coleman and Mike Poteete.

Via teleconference: Lois Compton

Absent Benny Jackson and Dale Bolt

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1. Meeting called to order by Wanda Hammons, Secretary/Treasurer.
2. Wanda Hammons declared a quorum is present.
3. Old Business
  - a) Fence Bid from Brian Spencer for an eight (8ft) fence around the sewer plant for \$4,964.00. Start time is 30 days out.  
Motion was made by Bruce Coleman and seconded by Mike Poteete to approve fence bid from Brian Spence for \$4,964.00.  
All Board members present approved. Motion carried.
  - b) Gutter Bid - Office hasn't received bid from Larry Roach. Mike Poteete will get another bid. Tammy will email the board with bid amounts for approval.
  - c) Riser and Dirt –
    - o Riser for manhole and dirt for hole in ground over sewer line quote by Larry Roach for \$200.00. Yes votes via e-mail by the Board to approve Larry Roach's quote was Lois Compton, Wanda Hammons, Mike Poteete, Benny Jackson and Bruce Coleman.
    - o Manhole riser didn't fit and it has been measured three times. Tammy and Wanda will contact plumbers in the area for a solution. Office will contact the Board via e-mail.
  - d) LFW Billing Service Agreement – Discussion by the Board.  
Motion was made by Bruce Coleman and seconded by Mike Poteete to approve Wanda and Tammy attending Lake Fork Water Board meeting on June 21, 2016 to discuss agreement for WOSSSC to start in house billing with Lake Fork Water assisting WOSSSC in locking water meters in the event a Sewer Corp. member is delinquent.  
All Board members present approved. Motion carried.
4. New Business
  - a) Tariff, Service Agreement, Application/Membership/Connection Fees
    - o Board discussed changes in the tariff, service agreement and application/membership/connection fees pertaining to WOSSSC doing the billing in house. Decision by the Board was to wait till Wanda and Tammy met with LFW on June 21, 2016.
    - o Motion was made by Bruce Coleman and seconded by Jerry Kennedy to proceed with the procedures required to make changes in the tariff; late fee, increasing from \$7.50 to \$10.00 and removing the monthly per gallon usage fee of \$0.0075, service agreement and application/membership/connection fees if no action is taken by Lake Fork Water at the June 21, 2016 meeting.  
All Board members present approved. Motion carried.

b) Public Comments-

- Dan Wax asked several questions pertaining to smoking the lines, 0.0075 water usage and waived water meters.
- Tammy stated she had received two boxes of smoke candles for \$102.95 per box and letter will be sent out to members when the smoking is scheduled.
- Wanda asked for volunteers to check water meters if they were running for leaks. Jerry Kennedy and Mike Poteete.
- Tony Parker has someone we may have to pay \$8.00 per hour to go down into manholes to plug when we get ready to smoke the lines.

c) Next Meeting – call when needed.

d) Motion was made by Bruce Coleman and seconded by Mike Poteete to adjourn the meeting.  
All Board members present approved. Motion carried.

Respectfully submitted,  
Wanda Hammons  
WOSSSC Secretary